

## FINAL GRADE CALCULATIONS IN GENESIS GRADEBOOK

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### I. Introduction to Final Grade Calculations in the Genesis Gradebook

**What is a Final Grade?** The course Final Grade is the “Final Grade” for the course that is reported to the “Report Card grading module” and which appears on a student’s report card and official transcript.

**What determines where Final Grades computed in Genesis?** Final Grade computations are controlled by a series of parameters which are set in the **Report Card Grading Module**. These parameters specify:

- Whether teachers can specify their own Final Grade calculations or not.
- Whether Final Grades are always computed automatically (regardless of where the Final Grade calculation is specified) or whether teachers can override the calculated Final Grade.
- The standard calculation for Final Grades in all courses.

**How are Final Grades calculated in Genesis?** How Final Grades are calculated depends on the parameters discussed in the previous question:

- If teachers **are** allowed to specify how to calculate their own Final Grades, then the “how” is determined by the formulas each teacher sets up in his or her Gradebook.
- If teachers **are NOT** allowed to specify how to calculate their own Final Grades, then only the calculation that is specified in the Report Card Grading Module is used to calculate the grades.

**Can I specify my own Final Grade calculations in the Gradebook?** You may do this **only** if your school has specifically set the Grading parameters to allow you to do it. Otherwise you will not be able or allowed to specify how to calculate Final Grades.

**Where does the Final Grade calculation appear in the Gradebook?** A new screen has been added to the “Setup” tab: [Gradebook→Setup→Calculations](#). This screen will allow you to enter a Final Grade calculation if your school permits you to do so. Each course has its own Final Grade calculation.

## Final Grade Related Screens

There are two Final Grade related screens in the Gradebook:

1. [Gradebook→Setup→Calculations](#)
2. [Gradebook→Gradebook→Year Summary](#)

**The [Gradebook→Setup→Calculations](#) screen:** If you are allowed to calculate Final Grades you must specify the calculation on this screen. If you are not allowed to calculate Final Grades this screen will still appear but you will not be able to enter a calculation.

**The [Gradebook→Gradebook→Year Summary](#) screen:** Final Grades are displayed on this screen – whether or not you were personally able to specify how to calculate them.

***How do you specify Final Grades?*** Final Grades can only be computed from the other grades that you have reported to the Report Card Grading Module: Marking Period grades and Exam grades. You will be asked to specify the percentage that each of those grades will contribute to the Final Grade. See Section II for details.

## II. Specifying Final Grade Calculations

### Gradebook→Setup→Calculations

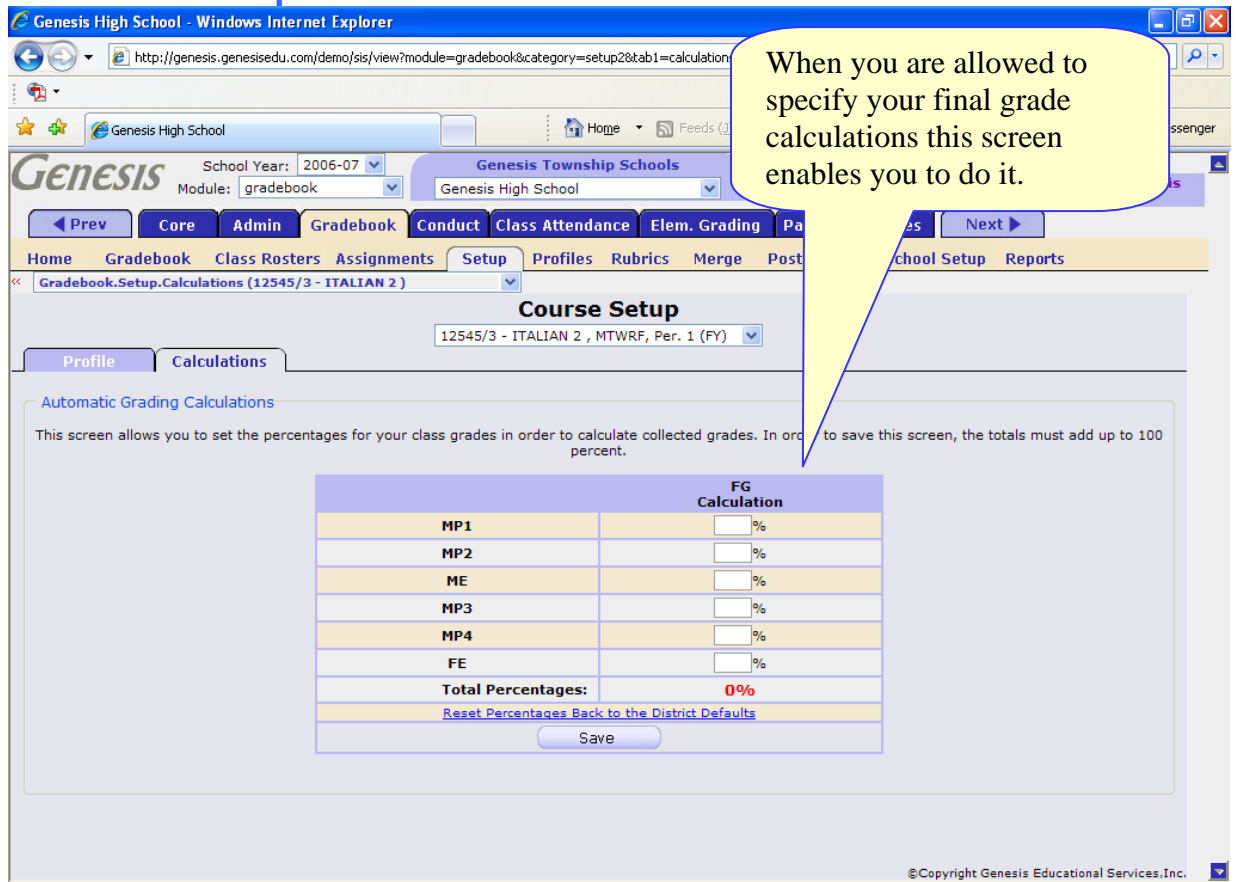


Figure 1 – The **Gradebook→Setup→Calculations** screen before the Final Grade Calculation is specified

#### Specifying the Final Grade

The Final Grade is calculated from a fixed set of components: the Marking Period and Exam grades that you have previously reported to the Report Card Grading Module. Within that limitation, you can specify how much each component contributes to the Final Grade.

#### **Some Examples:**

Example 1: if you are grading a Semester 2 course, and you wish to make the 3<sup>rd</sup> and 4<sup>th</sup> Marking Period grade each 40% of the Final Grade and the Final Exam worth 20% of the final grade, you would enter the following values into the table:

<b>Component</b>	<b>% of Final Grade</b>
<b>MP1</b>	<b>0</b>
<b>MP2</b>	<b>0</b>
<b>MidTerm</b>	<b>0</b>
<b>MP3</b>	<b>40</b>
<b>MP4</b>	<b>40</b>
<b>Final Exam</b>	<b>20</b>

Example 2: if you are grading a Full Year course, and you wish to make all Marking Period grades each worth 20% of the Final Grade and the MidTerm and Final Exam worth 10% each of the final grade, you would enter the following values into the table:

<b>Component</b>	<b>% of Final Grade</b>
<b>MP1</b>	<b>20</b>
<b>MP2</b>	<b>20</b>
<b>MidTerm</b>	<b>10</b>
<b>MP3</b>	<b>20</b>
<b>MP4</b>	<b>20</b>
<b>Final Exam</b>	<b>10</b>

Example 3: if you are grading a Semester 1 course, and you wish to make the 1<sup>st</sup> and 2nd Marking Period grades each worth 40% of the Final Grade and you want the “MidTerm Exam” to be treated as the “final exam” and be worth 20% of the final grade, you would enter the following values into the table:

<b>Component</b>	<b>% of Final Grade</b>
<b>MP1</b>	<b>40</b>
<b>MP2</b>	<b>40</b>
<b>MidTerm</b>	<b>20</b>
<b>MP3</b>	<b>0</b>
<b>MP4</b>	<b>0</b>
<b>Final Exam</b>	<b>0</b>

Example 4: if you are grading a Quarter 1 course, and the MP1 grade *is* the final grade (this might assume that any “final exam” is actually just an Assignment grade in MP1), you would enter the following values into the table:

<b>Component</b>	<b>% of Final Grade</b>
<b>MP1</b>	<b>100</b>
<b>MP2</b>	<b>0</b>
<b>MidTerm</b>	<b>0</b>
<b>MP3</b>	<b>0</b>
<b>MP4</b>	<b>0</b>
<b>Final Exam</b>	<b>0</b>

Example 5: A Full Year course where the final is worth more than the MidTerm, you might enter the following values into the table:

<b><i>Component</i></b>	<b><i>% of Final Grade</i></b>
<b><i>MP1</i></b>	<b>20</b>
<b><i>MP2</i></b>	<b>20</b>
<b><i>MidTerm</i></b>	<b>5</b>
<b><i>MP3</i></b>	<b>20</b>
<b><i>MP4</i></b>	<b>20</b>
<b><i>Final Exam</i></b>	<b>15</b>

#### **Limitations on Specifying the Final Grade Calculations**

The Final Grade is calculated from a fixed set of components: the Marking Period and Exam grades that