Academy Charter HS relies heavily on a system of merits and demerits to motivate students. It is concentrated on trading off negative actions (“Infractions”) against positive actions. This would be a change to our current “negative infractions only” model. The requirements are listed below.

Feature Requirements:

- Ability to record “Meritable Actions” for the student (opposite of Infractions) – student earns points.
  - An “Add Merit” screen to allow the “Meritable Actions” to be posted
  - “Merit Action Codes” table with descriptions of Actions and # points each is worth

- Ability to record “Demerit” value of an Infraction – to charge a student with a set number of “demerits” for an infraction – student loses points (could be penalty pts – but they have to be pre-configured and tied to infraction codes)
  - Slight change to the “Add Incident” screen to display/update demerit value

- Ability to record a “Demerit” without a full blown Conduct infraction/incident

- Teachers can initiate “meritable” and “demeritable” actions in the GB (GB→GB→Student Summary→Conduct) – teacher access to doing this.

- A screen on which to view a list of both Infraction and Meritable Actions – with their “merits” and “demerits”. This is either a change to the existing Std Data→Modify→Conduct→List Incidents screen as detailed below or a new screen entirely (w/printer icon).

- New Code of Conduct Reports:
  - Report summarizing a single student’s current merit/demerit situation (can mass print student reports)
  - Report summarizing an entire class’s merit/demerit totals by week (can print by std list)

- Add “Merit” count and controls to Std Data→Modify→Conduct:
  - Add selector drop down to view all incidents/meritable actions/demeritable actions/infractions
  - Add “current merit count” in header of this screen
Merits – Meritable Incident takes the following information:

- School Year
- School
- Incident/Action Type
- Description – Fixed description from table
- Comment/Free form text field
- # merits earned (default to stored value)
- Date
- Recorded by
- Last updated by

Non-infraction Demerits – Demeritable Actions other than a regular Conduct Incident take the following information:

- School Year
- School
- Incident/Action Type
- Description – Fixed description from table
- Comment/Free form text field
- # demerits earned (default to stored value)
- Date
- Recorded by
- Last updated by
Student Merit Summary Report contains the following information:

- Student Id
- Student Name
- School, School Year
- For each Incident, list:
  - Incident/Infraction Category
  - Incident/Infraction Code
  - Incident/Infraction Description
  - Merits/Demerits Value (+ & - points)
  - Recorder (name of teacher/administrator)
  - Running total of student merits/demert count for the school year
- Current Merit/Demerit Sum
- Parameters:
  - Select students by:
    - Student id or
    - HR, Class Section, GR, Counselor
  - Sort by
    - Name
    - Counselor
    - HR
    - Course Section
  - Time Span:
    - Start & End Date – or
    - Month, MP, Sem, FY

Merit Summary Roster Report

- Select starting and ending week – minimally select by month or by MP or Sem (Attendance Cycles?). “Month” is their most imp time criterion.
- Multiple columns – each column represents 1 week
- For each student, it lists the Current Merit/Demerit Sum for each week displayed on the report
- Parameters:
  - Month/MP/Sem or
  - Start & End date
  - Student List or
  - Course Roster or
  - All students in gr/hr/school