

**PLAINFIELD PUBLIC SCHOOLS
Human Resources Department
1200 Myrtle Avenue
Plainfield, NJ 07063**

Verification of Employment Form

Name: _____ Date: _____
Please Print

Street Address: _____

City: _____

State: _____

Zip Code _____

Telephone # with area code _____

Please indicate which of the following information is required to be in your letter.

Hiring Date _____

Salary _____

Position _____

Other: _____

Please mail _____ I will pick up the letter _____

Please allow a 48 hour turnaround time from the date of your request.