

Viewing the Catalog/Calendar of Activities

Some organizations may post their professional development offerings in a Catalog. In addition, some organizations may also opt to post course offerings from selected regional providers (IUs, BOCES, ESC, etc.).

Use these steps to View the Catalog/Calendar of Activities:

By clicking the **LearningPlan** tab along the top of the screen, you will be brought the main workspace. Simply click the **District Catalog** or other *regional providers* link to view the course offerings. Optionally, your organization may show a calendar view of these workshops. If that is the case, click the **Calendar** link.

Click the appropriate catalog/calendar link to view the activities/courses.

Note: Each organization selects the name of the catalog. Therefore, the actual name listed may be different than what is shown below.

Note: Not all organizations may post regional provider catalogs.

