

# POLICY

Plainfield  
Board of Education  
2415.04 PARENTAL INVOLVEMENT  
Section: Program  
Date Created: Aug. 2012

NCLB Sec. 1118. Parent Involvement.

## **DEWITT D. BARLOW SCHOOL PARENT INVOLVEMENT POLICY**

### **Policy Involvement:**

1. DeWitt D. Barlow School will take the following actions to involve parents in the distribution of and notification of its school-wide parent involvement plan/policy using an understandable and uniform format, to the extent practicable, provided in a language the parents can understand and updated periodically to meet the changing needs of the parents and the school, under sections 1112, 1118 (1) respectively:
  - PTO Meetings will be a venue for discussions
  - Student Achievement Team; School Crisis Team; Community Resource Information Table and Bulletin Board.
  - PTO Teacher Liaison
  - PTO Bilingual Translator at all meetings
  
2. DeWitt D. Barlow School will invite all parents and encourage them to attend an annual meeting and other meetings, at convenient times, to inform parents of participation under Title I, if applicable, and the right of the parents to be involved:
  - Monthly PTO Meeting held on a select Monday at 6:00 PM and governed by Robert's Rules of Order.
  - Use of Bilingual Talk System; Kindergarten Orientation; Parent Involvement Day; I&RS and 504 Parent Planning Meetings.
  - Annual Back to School Night
  - State of the School Address
  
3. DeWitt D. Barlow School will take the following actions to involve parents in an organized, ongoing, and timely way, in the planning, review and improvement of programs including the planning, review and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2):
  - Meetings School Website
  - Notice, reminders and/or meeting schedule
  - Use of Global Connect to inform parents

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4. DeWitt D. Barlow School will take the following actions to provide parents with timely information about parent involvement programs:
  - Provide parents with a monthly news calendar
  - Post on school website
  - Principal's Monthly Letter
  - Post information on school marquee
  
5. DeWitt D. Barlow School will take the following actions to provide parents with a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet:
  - Materials will be displayed at school functions for parents to read
  - An explanation of what assessments will be given at specific grade levels
  - Grade level achievement expectations of proficiency will be provided
  - Parent Communication in School Agenda Book
  
6. DeWitt D. Barlow School will take the following actions to provide parents **if requested**, with opportunities for meetings to formulate suggestions and to participate, as appropriate, in the decisions relating to the education of their children, and to respond to any such suggestions as soon as practicably possible:
  - Parents will be encouraged to communicate with their child's teacher
  - Meetings and programs will be planned based on parental requests and/or suggestions
  - PTO Parent Suggestion Bulletin Board

## **Shared Responsibilities for High Student Academic Standards:**

7. DeWitt D. Barlow School will distribute a School-Parent Compact that outlines how parents, the entire school staff, and students share the responsibility for improved academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards:
  - The Compact will be reviewed by parents for feedback on an annual basis at the district level
  - Parents, staff and students will sign the compact
  - Copies of the compact will be available for parents
  
8. DeWitt D. Barlow School Compact will address the importance of communication between teachers and parents on an ongoing basis through at a minimum:
  - Parent-teacher conferences

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- Reports to parents on their children's progress
- Mandatory Parent Conferences, as needed

## **Building Capacity for Involvement**

9. DeWitt D. Barlow School will provide assistance to parents as appropriate, in understanding such topics as the State's Common Core Standards and State and local academic assessments, the requirements of NCLB/ Title I, how to monitor a child's progress and work with educators to improve the achievement of their children:

- Inform parents of resources on NCLB and parent involvement
- Share informational materials/brochures with parents
- Parent Involvement Day
- School Monthly Calendar
- Research-based article on Common Core Standards

10. DeWitt D. Barlow School will provide as appropriate, materials/training to help parents to work with their children to improve their children's achievement, e.g. literacy/math training, using technology, etc.,

- Parent Classes/workshops through intramural units
- Intervention and Referral Services (I&RS)
- \* NJASK Parent Workshop Session

11. DeWitt D. Barlow School will ensure that all information related to school and parent programs, meetings and other activities is sent to the parents in a format and, to the extent practicable, in a language the parents can understand:

- Newsletters, notes and notices will be available in Spanish
- School Website
- PTO Quarterly Newsletter
- Use of Genesis Parent Portal

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## **Accessibility**

12. DeWitt D. Barlow School Parent Involvement Plan, to the extent practicable, will provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including information and school reports required under section 1111 in a format and to the extent practicable, in a language parents understand:

- Use translators if needed
- Use sign language if needed
- Use strategies to enhance communication, i.e. visual signs and symbols
- School & Family Carnival Day and all school related activities including Career Day and Parent Involvement Day, School Musical, Junior Achievement Day, Spring Musical, etc.
- Genesis Parent Portal