

2012-2013 Progress Targets Action Plan

SCHOOL CODE:	SCHOOL NAME: Hubbard Middle School
CONTENT Area:	<input checked="" type="checkbox"/> English Language Arts <input checked="" type="checkbox"/> Mathematics
Subgroup(s) Not Meeting Progress Targets for proficiency and/or other measures:	Black <input checked="" type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input checked="" type="checkbox"/> American Indian <input checked="" type="checkbox"/> Asian <input checked="" type="checkbox"/> Two or More Races <input checked="" type="checkbox"/> Total Population <input checked="" type="checkbox"/> Students with Disabilities <input checked="" type="checkbox"/> Limited English Proficient Students <input checked="" type="checkbox"/> Economically Disadvantaged <input checked="" type="checkbox"/>
Intervention(s) to be implemented:	Establish a PTO to encourage parental participation with school related functions.
Subgroup(s) Targeted for Intervention:	Black <input checked="" type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input checked="" type="checkbox"/> American Indian <input checked="" type="checkbox"/> Asian <input checked="" type="checkbox"/> Two or More Race <input checked="" type="checkbox"/> s Total Population <input checked="" type="checkbox"/> Students with Disabilities <input checked="" type="checkbox"/> Limited English Proficient Students <input checked="" type="checkbox"/> Economically Disadvantaged <input checked="" type="checkbox"/>
Amount of Title 1, Part A Funds Allocated for intervention:* (Indicate "N/A" if school does not receive Title I funds)	\$1,000

Action Steps		Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	Obtain names of parents interested in serving on the HMS PTO	P. King-Gibbs and E. Farrell	Make sign-up sheets available at all events	9/25/2012
2	Make Spanish speaking staff available to support our heavy Spanish speaking population	K.W. Asante, P. King-Gibbs and E. Farrell	Create/maintain correspondence in Spanish and English	10/23/2013 (ongoing)
3	Conduct parent surveys to gauge parental comfort with school	E. Farrell, Climate Specialist	Use of Global Connect and website to notify parents about the survey	
4	Parent 'Chat and Chew' to discuss the state of Hubbard	K.W. Asante and E. Farrell	Create a detailed yet "parent friendly" data dissemination presentation	11/13/2012
5	Provide Genesis training for parents to ensure they are able to communicate effectively with school personnel	Ryan Sears	Remind parents to register for Parent Portal at all school related events	11/30/2012
6	Family Education Nights to increase parental involvement in school programs	Leadership Team	Advertise these events via Global Connect, website, and flyers	12/7/2012
7	Increase utilization of existing HMS web page	K. W. Asante	Update website monthly	1/30/2013

*Title 1 funds must be used to supplement, and not supplant state and local funds.

Add additional forms as needed.

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Intervention(s) to be implemented:	Provide professional development on collaborative learning groups.
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Amount of Title 1, Part A Funds Allocated for intervention:* (Indicate "N/A" if school does not receive Title I funds)	\$203,398

	Action Steps	Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	Understanding 3 part lesson objectives	K. W. Asante/J. Williams	Conduct on-going professional development and observe during walkthroughs	9/18/2012
2	Teaching in the block	Kim Morris/K.W. Asante/J. Williams	Conduct on-going professional development and observe during walkthroughs	10/31/2012
3	Using Data to Drive Instruction	K. W. Asante/J. Williams	Data binder reviews with discussions regarding their use	11/13/2012
4	Have District supervisors observe and provide feedback on instructional practice	District Supervisors	Conduct professional development based upon feedback from observations	11/30/12; on going
5	Hire a Lead Mathematics Teacher/Supervisor	District	None	1/7/2013
6	Employee Benefits for Newly Created Supervisor Positions	District	None	1/7/2013
7	Hire a lead Literacy Teacher/Supervisor	District	None	1/7/2013
8	Hire a lead Testing/Data Analysis Supervisor	District	None	1/7/2013
9	Provide instructional materials to implement new research-based strategies	K.W. Asante	Research new and innovative materials to engage students as well as incorporate web-based programs	6/30/2013

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Intervention(s) to be implemented:	Provide resources and support for all staff members to develop and implement lesson plans aligned to the CCSS and model curriculum.
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Amount of Title 1, Part A Funds Allocated for intervention:* (Indicate "N/A" if school does not receive Title I funds)	None

Action Steps		Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	Lesson Plans will be submitted and monitored on a two week rotation - 6th/7th grade one week, 8th Grade/PE and Health/and Electives the other	K. W. Asante/J. Williams	Maintain the use of email to receive and track the submission of lesson plans	9/10/2012
2	Provide copies of "Navigating Implementation of the Common Core State Standards" to each staff member	B. Quinn	Discuss Common Core State Standards during common planning time	9/17/2012
3	Understanding 3-part lesson objectives	K. W. Asante/J. Williams	Conduct on-going professional development and observe during walkthroughs	9/18/2012
4	Provide all staff with access to the CCSS and model curriculum	K. W. Asante/J. Williams	Conduct on-going professional development, observe their implementation during walkthroughs, review use in lesson plans	9/18/2012
5	Professional development for all staff members on the CCSS	B. Quinn and M. Ginn	Consistent follow-up during common planning time	10/9/2012

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Intervention(s) to be implemented:	Provide multiple opportunities for students to showcase their academic as well as their artistic talents.
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Amount of Title 1, Part A Funds Allocated for intervention:* (Indicate "N/A) if school does not receive Title I funds)	\$10,000

Action Steps		Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	Participate in the Rutgers University's Inclusive Schools Climate Initiative	P King-Gibbs & K. W. Asante	None	Implemented in the 2011-2012 SY; ongoing
2	Provide students with opportunities to perform in annual concerts and performances	E. Farrell, P King-Gibbs, Arts Dept.	Work collaboratively with elective teachers to prepare for and schedule events	10/30/12; on going
3	Showcase student work on "Wall of Fame"	All Staff	None	10/30/12; on going
4	Provide extra-curricular activities after school to increase student engagement	E. Farrell, P King-Gibbs	Secure staffing for afterschool activities	10/30/2012
5	Use honor students as school ambassadors for school related functions	E. Farrell, P King-Gibbs	Maintain a rotating list of students to be used	12/20/12; on going
6	Provide educational field trip experiences to students who achieve honor roll status for two consecutive marking periods or more	E. Farrell, P King-Gibbs	Secure dates, times, locations, and approval for field trips	1/29/2013