

# POLICY

Plainfield  
Board of Education  
2415.04 PARENTAL INVOLVEMENT  
Section: Program  
Date Created: September 2012

NCLB Sec. 1118. Parent Involvement.

## PLAINFIELD ACADEMY FOR THE ARTS & ADVANCED STUDIES

### SCHOOL PARENT INVOLVEMENT POLICY

#### Policy Involvement:

- (1) P.A.A.A.S. will take the following actions to involve parents in the distribution of and notification of its schoolwide parent involvement plan/policy using an understandable and uniform format, to the extent practicable, provided in a language the parents can understand and updated periodically to meet the changing needs of the parents and the school, under sections 1112, 1118 (1) respectively:
  - PTO Meetings will be a venue for discussions
  - Create a “parent corner” on the PAAAS website
  - Parent Blog with a link from the PAAAS website
  - Parent Seminars for dissemination of new and useful information
  
- (2) P.A.A.A.S. will invite all parents and encourage them to attend an annual meeting and other meetings, at convenient times, to inform parents of participation under Title I, if applicable, and the right of the parents to be involved:
  - Schedule meetings on the same night as studio performance
  - Offer refreshments (partnerships with local businesses)
  - Meeting announcements on marquee
  - Fundraising activities
  - Notification for scheduled meetings
  
- (3) P.A.A.A.S. will take the following actions to involve parents in an organized, ongoing, and timely way, in the planning, review and improvement of programs including the planning, review and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2):
  - Meetings: Notice, reminders and/or meeting schedule
  - Distribute literature at recitals
  - Place information on the school calendar
  - Invite parents to “Parent Luncheon or Breakfast”
  - Post on school website and or utilize Global Connect

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- (4) P.A.A.A.S. will take the following actions to provide parents with timely information about parent involvement programs:
- Send mass email through Genesis
  - Place on PAAAS website and/or Global Connect
- (5) P.A.A.A.S. will take the following actions to provide parents with a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet:
- Materials will be displayed and/or handed out at school functions for parents
  - An explanation of what assessments will be given at specific grade levels and when they are to be given
  - Grade level achievement expectations of proficiency will be provided
  - Create a parent “Welcome Center” in an area that is inviting
  - “Parent bulletin board” place to display valuable invitations and information
- (6) P.A.A.A.S. will take the following actions to provide parents, **if requested**, with opportunities for meetings to formulate suggestions and to participate, as appropriate, in the decisions relating to the education of their children, and to respond to any such suggestions as soon as practicably possible:
- Parents will be encouraged to communicate with their child’s teacher
  - Meetings and programs will be planned based on parental requests and/or suggestions
  - Administer parent surveys
  - Participate in I.E.P. or 504 meetings

## **Shared Responsibilities for High Student Academic Standards:**

- (7) P.A.A.A.S. will distribute a School-Parent Compact that outlines how parents, the entire school staff, and students share the responsibility for improved academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State’s high standards:
- The Compact will be reviewed by parents for feedback on an annual basis at the district level
  - Parents, staff and students will sign the compact
  - Copies of the compact will be available for parents
  - Home-school connection book

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- (8) The P.A.A.A.S. Compact will address the importance of communication between teachers and parents on an ongoing basis through at a minimum:
- Parent-teacher conferences
  - Reports to parents on their children's progress
  - Data Chats
  - Electronic backpack
  - Maintain phone logs
  - Genesis

## **Building Capacity for Involvement**

- (9) P.A.A.A.S. will provide assistance to parents as appropriate, in understanding such topics as the State's Common Core Standards and State and local academic assessments, the requirements of NCLB/ Title I, how to monitor a child's progress and work with educators to improve the achievement of their children:
- Inform parents of resources on NCLB and parent involvement
  - Share informational materials/brochures with parents
  - Share "NJDOE" link on PAAAS website
  - Share "Common Core" link on PAAAS website
  - Meetings to explore assessment data and results
- (10) P.A.A.A.S. will provide as appropriate, materials/training to help parents to work with their children to improve their children's achievement, e.g. literacy/math training, using technology, etc.,
- Technology training in computer lab i.e., analyse data etc.
  - Display materials in "Parent Welcome Center"
- (11) P.A.A.A.S. will ensure that all information related to school and parent programs, meetings and other activities is sent to the parents in a format and, to the extent practicable, in a language the parents can understand:
- Newsletters, notes and notices will be available in Spanish
  - Notices placed on Parent Bulletin Board
  - Placed on School Calendar
  - All notices will be placed on PAAAS' website

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## **Accessibility**

(12) The P.A.A.A.S. Parent Involvement Plan, to the extent practicable, will provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including information and school reports required under section 1111 in a format and to the extent practicable, in a language parents understand:

- Use of translators if needed
- Use of sign language if needed
- Use of strategies to enhance communication, i.e. visual signs and symbols
- Visual aids, i.e. power point and promethean board use