

2012-2013 Progress Targets Action Plan

SCHOOL CODE:	SCHOOL NAME: Charles H. Stillman School
CONTENT Area:	<input checked="" type="checkbox"/> English Language Arts <input checked="" type="checkbox"/> Mathematics
Subgroup(s) Not Meeting Progress Targets for proficiency and/or other measures:	Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input checked="" type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged <input type="checkbox"/>
Intervention(s) to be implemented:	School-wide use of data focused on improving teaching and learning, as well as climate and culture.
Subgroup(s) Targeted for Intervention:	Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Race <input checked="" type="checkbox"/> s Total Population <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged <input type="checkbox"/>
Amount of Title 1, Part A Funds Allocated for intervention:* (Indicate "N/A" if school does not receive Title I funds)	

	Action Steps	Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	The teachers will receive professional development on utilizing PLC's to improve instruction.	Principal NJEA Consultant		9/17/12 - 12/21/12
2	Provide Tier 2 and Tier 3 support to students who are identified as reading below grade level in reading	Literacy Supervisor Supplemental teachers		9/16/2012 - 6/14/2013
3	All teachers in grades K - 5 will utilize the Developmental Reading Assessment (DRA) to determine students' reading accuracy, fluency, and comprehension levels. (Grades 1-5 administered three times per year; Kindergarten once per year)	Teachers Principal Data Specialist Literacy and Math Coaches		10/1/2012 2/1/2013 6/14/2013

	in June). All kindergarten teachers will track student progress on a regular basis using Work Sampling .			
4	All Grades 3, 4, & 5 teachers will perform NJASK cluster analyses to determine the strengths and weaknesses of their students.	Teachers Principal Data Specialist Literacy and Math Coaches RAC Data Specialist		10/22/2012
5	All grade K - 5 teachers will utilize the Literacy and Math PARCC assessment data to develop instructional focus calendars.	Teachers Principal Data Specialist Literacy and Math Coaches RAC literacy Specialist		(two weeks after receipt of student PARCC scores)
6	Teachers will receive professional development on utilizing data to improve instruction.	Principal Data Specialist Literacy and Math Coaches		10/30/12 - ongoing
7	Teachers of Targeted student populations (K-3) will receive ongoing in-class literacy support from the district Teacher Coordinator Interventionist to develop and infuse differentiated instruction.	Special Services Supervisor, Teacher Coordinator Interventionist, Teachers		10/30/2012
8	All Grades 3, 4, & 5 teachers will analyze the Spring 2012 NJASK results to determine individual student growth.	Teachers Principal Data Specialist Literacy and Math Coaches		11/5/2012
9	All classroom and special teachers will receive professional development from ESL teachers to develop tiered instructional support and tiered assessments based on WIDA scores.	Principal ESL teachers Math and Literacy Coaches		11/30/2012
10	Teachers will receive ongoing professional development on	NJEA Consultant Principal Bilingual/ESL/World Language		11/30/2012

	how to create and implement differentiated instruction	Department District Supervisor of Special Services District Literacy and Math Supervisors ESL teachers SPED teachers		
11	The grade 3-5 team, in conjunction with SPED and ESL instructors, will utilize PLC's to develop common grade level assessments.	Principal Teachers Data Specialist Math and Literacy Coaches		March 2013

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Add additional forms as needed.

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Intervention(s) to be implemented:	Adopt & Implement the NJ Model Curriculum
Subgroup(s) Targeted for Intervention:	Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Race <input checked="" type="checkbox"/> s Total Population <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged <input type="checkbox"/>
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Action Steps		Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	Teachers will ensure that all lesson plans are written in alignment with the CCS.	Teachers Mathematics Supervisor (School Site) Literacy Supervisor (School Site) Principal		9/10/2012 - ongoing
2	The principal will develop a schedule to collect and review lesson plans and will provide meaningful formal or informal feedback.	Teachers Mathematics Supervisor (School Site) Literacy Supervisor (School Site) Principal		9/10/2012 - ongoing
3	Teachers will receive professional development on using the 80 minute block to implement the Reader's & Writer's Workshop.	Literacy Coordinator (District) Mathematics Supervisor (School Site) Literacy Supervisor (School Site) Principal Teachers		10/8/12 - Ongoing
4	Adopt the NJ Model Curriculum	Plainfield Board of Education		10/31/2012
5	All teachers will develop lesson plans that will include tiered	Mathematics Supervisor (School Site) Literacy Supervisor (School Site)		3/2013 - ongoing

	activities to support all learners.	Principal Teachers RAC Math & Literacy Specialist		
6	The teachers will utilize PLC's to ensure grade level alignment to the curriculum.	Teachers Mathematics Supervisor (School Site) Literacy Supervisor (School Site) NJEA Consultant Principal		3/2013 - ongoing
7	Provide school-embedded PD that assists teachers in understanding how to adapt the curricula and scaffold learning experiences to meet the needs of all students will be provided.	Teachers Special Education Department Bilingual ESL & World Languages Dept. Principal		11/1/2012
8	The teachers will be provided professional development on how to unwrap the common core.	NJEA Consultant Literacy Coach Mathematics Coach School Professional Development Committee Principal		11/1/2012
10	Provide Professional development in Best Practices in Literacy Instruction	Literacy Supervisor Literacy Supervisor (School Site) Principal Teachers		11/2012 - 6/2013
11	The libraries in all classes will be updated to reflect the proper learning environment to support students of all reading abilities.	Literacy Supervisor (School Site) Principal Teachers		12/1/2012
12	Children's Literacy Initiative-each school will receive 35 hours of professional development to be used for coaching teachers in best practices	Children's Literacy Initiative Literacy Supervisor		12/2012 - 6/2013

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Intervention(s) to be implemented:	Develop a comprehensive plan that will increase the support provided to parents to help facilitate collaboration between the school community and parents.
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Action Steps		Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	Have parents complete a climate survey.	Plainfield Board of Education	\$204	3/2013
2	A State of the school address presented to the parents, community, and staff members.	Teachers Principal	\$500	12/10/2012
3	Staff participation in the PTO meetings with student involvement.	Literacy Coach Mathematics Coach School Professional Development Committee Principal		3rd Monday of each month beginning November 19, 2012
4	Post all available school wide programs and structures used to address the academic, social, and emotional needs of all students in strategic locations within the building for parental access.	Teachers Special Education Department Bilingual, ESL & World Languages Dept. Principal		11/12/2012 1/2013 3/2013

5	Provide training for parents to access and understand their child's progress posted on Genesis Parent Portal.	Principal System Analyst		11/20/2012 2/2013
6	All teachers will have at least 1 parent contact via telephone, in-person, or other means of communication each parking period outside of the district mandated events to discuss the progress of their child.	Principal		12/3/2012 3/4/2013 5/6/2013
7	Increase the amount and variety of books available within the classroom libraries.	Principal Teachers	\$9,500	3/2013
8	Family Nights will be utilized to enhance and enrich parental ability to support academic support.	21st Century Staff Stillman Staff	\$3,000	3/2013 5/2013
9	An 8-week evening program that will provide parenting workshops, academic and behavioral counseling to identified families of students who are at-risk. This program will be available to 15 families per 8-week cycle.	Family Success Center Consultants	\$10,400	3/2013 – 6/2013
10	Employee benefits for Family Night stipends	District	\$230	01/03/13-06/01/13
11	Provide translation system for Spanish-speaking parents to participate fully in all school activities	Principal	\$6,000	6/1/2013

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Intervention(s) to be implemented:	Hire additional support personnel to help develop, implement and support effective academic structures within the school.
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Action Steps		Persons Responsible	Additional Resources Dedicated	Due Date- Timeline
1	The master schedule will allow for horizontal collaboration once a week for 80 minutes (Grades K - 2) and horizontal/vertical collaboration for grades 3 - 5 and SPED.	Principal		9/6/2012
2	The staff will complete a school wide instructional needs assessment.	Teacher Principal		10/26/2012
3	The district will hire a Lead Mathematics Teacher/Supervisor	Principal Mathematics Supervisor Superintendent RAC Director	\$60,000	1/30/2013
4	The district will hire a Lead Literacy Teacher/Supervisor	Principal Mathematics Supervisor Superintendent RAC Director	\$60,000	1/30/2013

5	The district will hire a Climate & Culture Specialist to be shared by Hubbard Middle School and Charles H. Stillman Elementary School.	Principal Literacy Supervisor Superintendent RAC Director	\$47,518	1/30/2013
6	The district will hire a Testing & Testing Data Analyst to be shared by Hubbard Middle School and Charles H. Stillman Elementary School.	Principal Superintendent RAC Director		1/30/2013
7	The School Professional Development Committee will utilize staff results to plan professional development for the 2012 - 2013 school year.	SPDC Principal	\$800	11/16/2012
8	The principal will meet with each individual staff member to review their professional development plans at least twice annually.	Teachers Principal		11/30/2012 3/29/13
9	The principal will meet with the Superintendent and/or designee four times during the school year to discuss PGP (Professional Growth Plan)	Principal Superintendent		TBD
10	The principal will meet with the School Leadership Team twice during the school year to discuss PGP (Professional Growth Plan).	Principal School Leadership Team		1/22/2013 5/21/2013
11	Employee benefits for Required RAC position	District	\$9,504	1/30/2013
12	Employee benefits for Required RAC supervisor positions	District	\$24,000	1/30/2013
13	Employee benefits for Professional development committee	District	\$61	1/30/2013
14	School will implement OWL Saturday Academy to improve student achievement	Principal	\$9,000	01/03/13-06/01/13

15	Employee benefits for OWL Academy stipends	District	\$689	01/03/13-06/01/13
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