

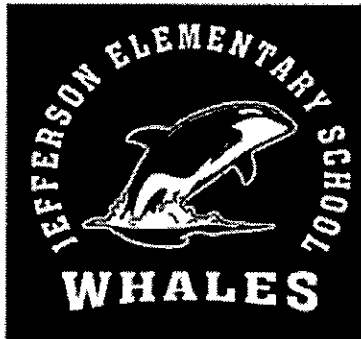
Jefferson Elementary School

Principal: Mr. Scot R. Burkholder

Superintendent of Schools: Mrs. Anna Belin-Pyles

1750 West Front St. Plainfield, NJ 07063 – Phone (908) 731-4250 Fax (908) 731-4249

<http://www.plainfieldnj12.org/Schools/Jefferson/Jefferson.htm>



SCHOOL MOTTO: EXCELLENCE BEGINS WITH ME!

Jefferson Student Pledge:

**Today I pledge to do my best in everything I do,
To learn as much as I can learn until the day is through
To show respect to myself, my teachers, and my school,
To strive for excellence today, that is the Jefferson rule!**

Jefferson Vision Statement:

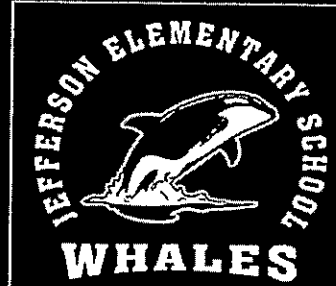
Jefferson Elementary School in collaboration with the community will nurture, inspire and motivate all students to achieve high academic and social standards in order to ensure success in our diverse global society.

Plainfield Public Schools Mission Statement:

**The Plainfield Public Schools, In partnership with its community shall do whatever it takes for every student to achieve high academic standards
No alibis, No excuses, No exceptions!**

Welcome to Jefferson School

**The Path to College
Begins Here!**



School Contact Numbers:

Scot R. Burkholder	Jefferson School Principal	908-731-4250	Ext: 5051
Revonda Christmas	Jefferson School Secretary	908-731-4250	Ext: 4246
Edna Lawrence-Campbell	Jefferson Registrar and Attendance	908-731-4250	Ext: 5055
Tammy Smith	Jefferson Nurse	908-731-4250	Ext: 4247
Denise Scala	Jefferson Guidance Counselor	908-731-4250	Ext: 5423
Andrea Green	Jefferson ESL Coordinator	908-731-4250	Ext: 5427

IMPORTANT DATES TO REMEMBER 2014-15:

- ✓ **September 4th 2014 – First Day for students**
- ✓ **October 21st – 23rd, 2014 – First Parent Teacher Conferences**
- ✓ **November 6th – 7th 2014 – NJEA Convention (Schools Closed)**
- ✓ **November 27th – 28th 2014 – Thanksgiving Recess (Schools Closed)**
- ✓ **December 24, 2014 – January 2, 2015 – Winter Recess (Schools Closed)**
- ✓ **February 24th – 26th 2015 – Second Parent Teachers Conference**
- ✓ **April 6th – 10th 2015 – Spring Break / Recess (Schools Closed)**
- ✓ **June 23rd 2015 – Last Day of School for Students (Projected)**

WELCOME TO JEFFERSON ELEMENTARY SCHOOL

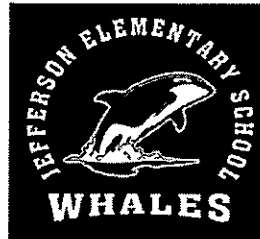
Jefferson Elementary School, with approximately 470 students, is a culturally diverse learning environment where student learning and development is our top focus. Jefferson School is proud to educate students from grades K – 5 and offer bilingual and special education programs to maximize student support based on every student's individual needs. Jefferson's faculty is a progressive, multicultural body that is committed to the success of Plainfield's children. In addition to our strong special education and bilingual departments, Jefferson offers research-based instruction in literacy, math, science, social studies, character education, and enrichment in the arts and athletics. At Jefferson School, student achievement and growth are at the center of all teaching, planning, and learning activities. Jefferson staff, along with district support, utilizes classroom data and available state assessment data to implement individual academic growth plans designed to help all of our students to succeed.

Jefferson School is committed to focusing on individual student learning styles to ensure retention of requisite skills and necessary knowledge to achieve academic success. Jefferson staff delivers instruction using direct instruction, small group learning centers, technology integration, peer group work, the guided release of responsibility method, and other teacher-modeling methods to better prepare our students for middle school and high school (and eventually college). The goal at Jefferson is to create students who are diverse life-long learners who are ready to become well-rounded students capable of competing in a global economy. Our school wide goal is to prepare students to succeed on the new PARCC assessments by using dynamic lessons and assessment methods in ELA and Math classes. All instructional efforts are aligned with the Common Core Content Standards and are supported by site based professional development to provide our students with developmentally appropriate teaching strategies. Jefferson School is also proud to be implementing a 21st Century technology infusion plan complete with SMART and Promethean software and hardware, interactive student response systems, and wired classrooms with cyber learning extensions connected to daily content.

In addition to the learning environment, students at Jefferson School are exposed to world language, visual and performing arts, vocal music, intramural clubs and activities, and athletics to cultivate an interest in enriching and rewarding activities. Jefferson is proud to offer families after-school care in the Family Friendly Extended Day program and the K-2 program, which provides students with literacy and math tutoring and recreational activities. Jefferson school also has a strong and active Parent Teacher Organization that supports activities and programs at the school.

Jefferson School is committed to doing whatever it takes to help our students succeed: No Alibis, No excuses, No Exceptions! ***At Jefferson, we believe in our school motto for all stakeholders: Excellence Begins with Me!***

**JEFFERSON ELEMENTARY SCHOOL
FULL AND HALF DAY SCHEDULE - 2014 - 2015**



FULL DAY SCHEDULE		HALF DAY SCHEDULE	
PERIOD	TIME	PERIOD	TIME
Homeroom	8:05-8:10	Homeroom	8:05-8:25
1	8:10 - 8:50	1	8:25 - 8:50
2	8:52 - 9:32	2	8:50 - 9:15
3	9:34 - 10:14	3	9:15 - 9:40
4	10:16 - 10:56	4	9:40 - 10:05
5	10:58 - 11:38	5	10:05 - 10:30
6	11:41 - 12:21	6	10:30 - 10:55
7	12:24 - 1:04	7	10:55 - 11:20
8	1:07 - 1:47	8	11:20 - 11:45
9	1:50 - 2:30	9	11:45 - 12:10
Dismissal / HR Duty	2:35 - 2:45	Dismissal	12:10 - 12:20

LUNCHES:

Kindergarten - 10:16 - 10:56

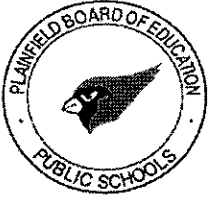
First Grade - 10:58 - 11:38

Second and Third Grade - 11:41 - 12:21

Fourth and Fifth - 12:24 - 1:04

DROP OFF: No earlier than 7:30 a.m. (Breakfast 7:30 - 8:00 a.m.)

PICK UP: 2:35 p.m. (Overflow students will be housed in the Gym)



Public Schools of Plainfield New Jersey

Jefferson Elementary School

Mr. Scot Burkholder, Principal
1750 W. Front Street
Plainfield, NJ 07063
Office (908) 731-4250 Fax (908) 731-4249

August 15, 2014

Parents and Guardians of Jefferson Elementary School Students,

Please read this important communication regarding the morning, afternoon, and parent visitation procedures for the 2014-2015 school year at Jefferson Elementary School.

Morning:

Jefferson School cannot be responsible for students dropped off or walking to school before 7:30 a.m.. The first staff members arrive at 7:30. Students that are walking to school or are waiting outside the school before 7:30 are not supervised and may be waiting in poor weather conditions. We consider this a serious concern and will follow up with parents who drop off students early to school. Parents should drop off their students outside the school building, if you would like to enter the building you will need to sign in the main office and receive a visitors pass at all times.

Parent / Community Visitation:

All parents and community members visiting the building will be required to sign in to the main office when entering the building. The main office will contact your child's teacher to arrange for them to see you in the main office. This is done to ensure that there will be no interruption of the learning environment and to maintain a secure, safe school at all times. Parents and visitors will be verified as eligible to pick the child up according to the child's emergency contact form to ensure safety of all children at all times. Relatives or friends who are not on the emergency contact form and/or who have not been approved for pick up the student in writing will be denied access to our students.

Dismissal:

Parents are encouraged to pick their students up promptly from school. Dismissal is at 2:35 p.m. Please wait outside for student dismissal so that all students can exit the building safely. When picking up students by car please follow the traffic pattern and do not make u-turns or quick movements that could endanger our students. After-school programs and intramural programs will be available once the Board of Education approves all offerings. A letter will go home with sign up information in September.

Jefferson Elementary School's safety policy is supported by New Jersey Law (N.J.S.A. 30:5B-26-29) and the Plainfield Board of Education Pupil Safety Policy #5142.

I want to thank you for adhering to this policy and helping us provide all students a safe and supervised environment during their time at Jefferson Elementary School.

Sincerely,

A handwritten signature in black ink, appearing to read "Mr. Scot Burkholder". The signature is written in a cursive style with a long horizontal line extending to the right.

Scot R. Burkholder
Principal, Jefferson Elementary School

Jefferson Elementary School – Our students safety and academic excellence come first!



Public Schools Of Plainfield New Jersey

Escuela Elemental de Jefferson

Mr. Scot Burkholder, Director
1750 W. Front Street
Plainfield, NJ 07063
Oficina (908) 731-4250 Fax (908) 731-4249

15 de agosto del 2014

Padres o Representantes de la Escuela Jefferson:

Favor de leer este comunicado importante acerca de los procedimientos durante la mañana, tarde y visitas de padres para el año escolar 2014-2015 en la escuela primaria Jefferson School.

En la Mañana:

La escuela Jefferson no puede hacerse responsable por estudiantes dejados en el terreno escolar o caminando a la escuela antes de las 7:30 a.m. Los primeros miembros del personal llegan a las 7:30. Los estudiantes no son supervisados y pudieran estar esperando afuera en hora de mal tiempo/clima. Nosotros consideramos esto algo sumamente serio y daremos seguimiento con los padres que dejen los niños muy temprano en la escuela. Los padres deben soltar a los niños en terreno escolar fuera del edificio. Si desea entrar al edificio necesita firmar en la oficina central y recibir un boleto de visita en todo momento.

Visita de Padre/Miembro de la Comunidad:

Todos los padres y miembros de la comunidad visitando el edificio tiene que firmar en la oficina central al entrar el edificio. La oficina central se comunicará con el maestro de su hijo(a) para hacer arreglos para que puedan verlo(a) en la oficina. Esto se hace para la asegurar que no haya interrupción alguna al ambiente educativo, y mantener la escuela segura a toda hora. Los padres y visitantes serán permitidos recoger a su hijo(a) una vez verificados de acuerdo a la información dada en el formulario de emergencia y de esta mantener a los niños seguros en todo momento. Parientes o amigos no identificados en el formulario o que no hayan sido aprobados por escrito para recoger al estudiante serán denegados acceso a nuestros estudiantes.

Salida:

Los padres son exhortados a recoger a sus hijos puntualmente de la escuela. La salida es a las 2:35 p.m. Favor de esperar afuera la hora de salida de estudiantes para que todo estudiante pueda salir del edificio de manera segura. Al recoger a los estudiantes en carro favor de seguir el patrón de tráfico y no haga una vuelta en U o haga un movimiento repentino que ponga en peligro a nuestros estudiantes. Un programa de después de escuela o programa de intramuros estará disponible una vez la junta de educación apruebe todas las ofertas, y un comunicado será enviado al hogar con información para la inscripción.

La escuela Jefferson es apoyada en su póliza por la ley de Nueva Jersey (N.J.S.A. 30:5B-26-29) y la póliza de la Junta de Educación de Plainfield para la Seguridad del estudiantado (Póliza #5142).

Agradezco siga esta póliza y su ayuda en brindar a todos nuestros estudiantes un ambiente seguro y supervisado durante su tiempo en la escuela Jefferson Elementary School.

Atentamente,

Director – Jefferson School

Escuela Jefferson : ¡La excelencia comienza conmigo!

JEFFERSON / PPS STUDENT'S RESPONSIBILITIES

- 1. To be aware of and follow school policies, regulations and guidelines regarding acceptable behavior.**
- 2. To refrain from disruptive behavior which may interfere with a teacher's right to teach and a student's right to learn; to treat each other and school staff with respect and to help keep classrooms quiet and orderly.**
- 3. To treat all students, school staff, parents and personnel with respect.**
- 4. To seek assistance from school personnel to prevent or resolve conflicts.**
- 5. To report incidents or activities that may threaten or disrupt the school environment.**
- 6. To attend classes regularly and punctually, prepared with necessary materials and completed assignments.**
- 7. To participate in, or help develop, student government organizations and guidelines that promote a safe and orderly environment for learning.**
- 8. To become advocates for programs such as conflict resolution, peer mediation, anger management, etc.**
- 9. To encourage and assist other students in their academic pursuits.**
- 10. To develop a school/community spirit and encourage and support pride in one's self, family, home, school and community.**

REMINDER: The Plainfield Public Schools continues to provide a safe and orderly environment for students through its Board Approved Uniform Policy (Policy #5132.1). It is my expectation that all students will be in uniform and ready to learn starting from the first day of school.

At Jefferson, the dress code requires:

BOYS: Navy blue or khaki pants with white/blue shirts (polo or button down)

GIRLS: Navy blue or khaki skirts or slacks with white/blue blouse (polo or button down)

RESPONSABILIDADES DE LOS ESTUDIANTES

- 1. Conocer y obedecer las políticas, reglamentos y pautas de la escuela referente al comportamiento aceptable.**
- 2. Abstenerse de comportamientos problemáticos que puedan interferir con el derecho de enseñar de los maestros y el derecho de aprender de los alumnos; tratar a los compañeros y al personal de la escuela con respeto y mantener los salones de clase tranquilos y ordenados.**
- 3. Tratar a todos los estudiantes, personal de la escuela, padres y personal con respeto.**
- 4. Pedir asistencia al personal de la escuela para prevenir o resolver conflictos.**
- 5. Reportar incidentes o actividades que pueden amenazar o interrumpir el ámbito escolar.**
- 6. Asistir a clases con regularidad y puntualmente, estando preparado con los materiales necesarios y las tareas hechas.**
- 7. Participar o ayudar a desarrollar organizaciones estudiantiles regentes y pautas que promueven un ambiente seguro y ordenado para el aprendizaje.**
- 8. Convertirse en defensores de programas como de resolución de conflictos, mediación de compañeros, control de enojo, etc.**
- 9. Motivar y ayudar a otros estudiantes en sus aspiraciones académicas.**
- 10. Desarrollar un espíritu escolar y comunitario, así como fomentar y apoyar el orgullo en uno mismo, en la familia, el hogar, la escuela y la comunidad.**

Las escuelas públicas de Plainfield continúan en proveer un ambiente seguro para los estudiantes por medio del Ministerio de Educación donde se aprueba el uso de uniforme (Poliza #5132.1). Espero que todos los estudiantes estén uniformados y listos para empezar desde el primer día de clases.

En la escuela de Jefferson las reglas de uniforme es:

VARONES: Pantalón Azul marino or khaki con camisa blanca

NINAS: Falda azul marino o khaki o pantalón con blusa blanco / azul.