

**Department of the Treasury
Division of Pensions and Benefits**

MEMBER BENEFITS ONLINE SYSTEM (MBOS)

As a New Jersey State-Administered Pension member, you may now access the **Member Benefits Online System (MBOS)**.

MBOS is a set of Internet based applications that allow registered members access to their pension and, if applicable, health benefit account information.

Available MBOS resources include:

- Personalized Member Account Information;
- Pension Loans — estimates and easy to use online loan application;
- Retirement Estimate Calculator and Retirement Application Status;
- Payroll Certifications;
- State Health Benefits Program account information (if applicable);
- SACT Plan information (if applicable);
- State Deferred Compensation Plan link (if applicable);
- Application for Withdrawal;
- **Coming Soon!** — Purchase of Service Credit and online Retirement Applications.

Before you can begin using the system, you must be registered with **MBOS**. **Registration is free.**

To begin the MBOS registration process go to:
www.state.nj.us/treasury/pensions/mbosregister.htm

PLEASE BE SURE TO READ THE REGISTRATION INSTRUCTIONS as registration requires several steps.

If you encounter difficulty with the registration or use of MBOS, please call the MBOS Help Desk, at (609) 777-0534.



MBOS Registration

609-777-0534

Please read the following instructions before you begin.

Access PART ONE by going to the following web address.

www.state.nj.us/treasury/pensions/mbosregister.htm

Do not include Jr., Sr. or III when entering last name.

When the registration page opens, scroll and click on Begin MBOS Registration. You will need you Membership Number.

Upon completion, you will be sent an e-mail containing an **Authentication Code**. **Print out** the e-mail or copy and paste the Authentication Code, keep in mind it is case sensitive and must be entered exactly as shown.

PART TWO of Registration.

Access this web address: www.state.nj.us

DO NOT USE YOUR AUTHENTICATION CODE AS YOUR LOGON ID

COUPLES, EVERY ACCOUNT HAS TO HAVE A SEPARATE LOGON ID

If you have not created a logon Id and password, click on Register, top left of page. Keep in mind that both the Logon ID and password are case sensitive. Logon ID must be entered as one word, no spaces. Your password has to be a minimum of four characters. Write down what you created and indicate whether you used upper or lower case letters.

If you have a logon Id and password, when the page opens, click on Login, top left of page.

Enter you Logon ID and Password.

PART THREE of Registration.

When the page opens that welcomes, you, by your name. Look to the right of your name, click on Enter Authentication Code.

Put the Authentication Code in the box on that page.

Then click on finished.

The system will log you out and ask you to log back in using your Logon ID and password. You can destroy the e-mail containing the Authentication Code, once the code is registered.

When the page opens that welcomes, you by your name, look below on the left side.

Click on Logon in the Pensions and Benefits information connection.