



# Public Schools of Plainfield

## New Jersey

### Office of the Superintendent of Schools

Diana Mitchell, Ed.D., Superintendent of Schools

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Dear Plainfield Public Schools Community:

I would like to begin by saying we appreciate your full cooperation during this pandemic crisis. It is our goal to continue to work in partnership with all families as we continue teaching and learning virtually. Plainfield Public Schools has updated its 2020 Emergency Preparedness Plan for the District. The updated plan includes components regarding the delivery of services to our students. These updates have been made based on the New Jersey Department of Education "COVID-19: Frequently Asked Questions (FAQ) Related to School Emergency Preparedness Plans." Please note, this is a working document; it will continue to change as we receive updated information. The plan covers information on the following:

- Equitable access for students
- Demographic Information
- Age/Grade appropriateness for students
- Provisions of appropriate special education and related services for students with disabilities; and
- Provisions of school nutrition benefits or services for eligible students

Parents and families are encouraged to keep up with all updates via the District's website <http://www.painfieldnj12.org/> or on our social media sites. You are also encouraged to download our mobile app for instant notifications or contact us via Let's Talk on our website.

As always, we appreciate your support of Plainfield Public Schools. Again, we will share information as it becomes readily available.

Sincerely,

Diana Mitchell, Ed.D.

Superintendent of Schools



**New Jersey Department of Education (NJDOE)  
Checklist for Emergency Preparedness Plans**

New Jersey Department of Health (NJDOH) guidance identifies school closure as a potential strategy to limit transmission within a community. In the event that a district or charter school, in collaboration and consultation with its local health agency, determines that it is in the best interests of students and staff to close individual schools or the entire district, the district or charter school may utilize home instruction to provide instructional services to enrolled students. The provision of home instruction services should be guided by [N.J.A.C. 6A:16-10.1](#) and may include direct services, online instruction, services provided through contract with another district board of education, and/or any other means developed by the district to meet the needs of all students in the district. Any day in which all students impacted by a public health-related school closure have access to home instruction services provided in alignment with this guidance will count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement in [N.J.S.A. 18A:7F-9](#).

County	Union
District	Plainfield Public School District
Chief School Administrator/ Charter Lead Name	Diana Mitchell, Ed.D.
Phone Contact	NA 908-731-4200

Plan Component Question 1	Mark Yes or No
Does the plan include equitable access to instruction for all students?	Yes
Does the plan include an overall demographic profile for your district, including students counts for state funded pre-school, homeless, low socioeconomic (LSE), Students with Disabilities, and English Language Learners (ELLs)?	Yes
Does the plan ensure that all students, with their varied and age-appropriate needs, are addressed through the plan?	Yes
Does the plan demonstrate a working knowledge (data summary or narrative) of for grades identified in your plan as being served by one or more online platforms?	Yes

## Notes on Question 1

**Equitable Access:** To address all students needs we used a hybrid method of resources both print and digital. Our plan implemented online and Instructional packets for all students in grades K-12 for each content area via online videos and links. Packets were also provided for each child in our early learning centers. In addition, Response to Intervention (RtI) and bilingual resources were also provided to meet the needs of all students.

### Demographics:

Plainfield Public Schools serves 8,204 students in 9 elementary (5 K-5, 3 PK-5, and 1 K-8), 2 middle (6-8) and 2 high schools (one 7-12 and 1 9-12). There are 60 pre-k students in 3 of the elementary schools all are receiving Special Education Services.

STUDENT POPULATION BY RACE	
Asian	24
Black/African American	1,898
Hispanic	6,186
American Indian/Alaskan Native	8
Multi-Racial	24
Hawaiian Native/Pacific Islander	14
White	50

- 78.4% of students are Economically Disadvantaged
- 41.8% English Language Learners
- 1.1% of students are Homeless
- 0.2% of students are Foster

The District provides Special Education and Related Services to over 1,500 students  
Early Childhood Centers serves and additional 2,178 Pre-k students with 90 of them receiving Special Education and Related Services.

### Age Appropriate Need:

Each classroom teacher provided age/grade appropriate work for the students.

- Elementary: Instruction provided through video chats and instructional links.
- Middle: Instructional support provided by phone.
- High School: Instruction provided in real time in Google Classrooms and other platforms.

**Student Access to Technology:** The following technology is in place to further assist our students:

Elementary:

- Learning A-Z for K-5
- YouTube, Sumdog, School messenger, Prodigy, Happy Numbers, Scholastic News, Edulastic, Zearn and Reflex math.
- Newsela, Downstairs Zoom, Brain POP & Brain POP ELL, Google Classroom, Moby Max, Clever Platform, Readtheory.com, Reading A-Z, Class Dojo, iReady, and Discovery Ed.

Middle:

- ALEKS for math grades 6-12.
- Newsela, Brain POP & Brain POP ELL, Google classroom, hangouts/meets, Moby Max, and Discovery Ed are being used in K-12 schools.

High School

- Students in grades 9-12 have iPads.
- Newsela, Brain POP & Brain POP ELL, Google classroom, hangouts/meets, zoom, Moby Max, and Discovery Ed are being used in K-12 schools.

Plan Component Question 2	Mark Yes or No
Does the plan address the provision of appropriate special education and related services for students with disabilities?	Yes
<b>Suggestions for consideration:</b>	
• Does the plan include adapted materials and assignments to meet student needs?	Yes
• Does the plan prepare for how evaluations, Individualized Education Program (IEP) reviews, eligibility meetings and reevaluation meetings, will be rescheduled?	Yes
• Does the plan include communication with all parents, including those of students in out-of-district schools and contracted providers (e.g., Head Start and private preschool providers), in their native language?	Yes
• Does the plan consider the needs of students who are medically fragile?	Yes
• Does the plan outline the determination of how related services will be provided or how compensatory services for related services will be determined?	Yes
• Does the plan include communication with out-of-district schools where district students are attending including what will happen if the district is closed and the school is not?	Yes
• Does the plan consider transportation for students attending out-of-district schools and when and how to inform vendors if schools close?	Yes

Notes on Question 2
<b>Suggestions for consideration:</b>
• Does the plan include adapted materials and assignments to meet student needs?
<u>Elementary:</u>
<i>Modifications and accommodations that were in effect in all classrooms and IEPs <b>remain</b> in effect during virtual learning:</i>
• Written packets allow for modified responses by providing extra time for classwork or tests, in particular, students are allowed the “One Check” where they can send the teacher their first attempt allow the student to review and correct any errors (especially helpful in math)
• Google classrooms is allowing for peer tutoring/collaboration, modifying the length of an assignment (i.e. complete odd numbers of problems only)
• Calling every parent, connecting with students via text and email, continuing behavior plan reinforcements in collaboration with parents
• <a href="http://www.abcmouse.com">www.abcmouse.com</a> , and <a href="http://www.prodigy.com">www.prodigy.com</a> and Class Dojo are used to reinforce concepts
<u>Middle:</u>
• Google Classrooms
• Genesis communication
• Calling families to answer any questions and follow through with modifications and accommodations

- ALEX and ENVISION to modify assignments virtually and provide modifications within the students' activities

**High:**

- Google Classroom
- Screencastify, a google chrome extension to make "how to videos" which were then pushed to google classroom to provide modifications
- CommonLit.org which as a read-a-loud feature
- Pictures of completed work when the assignment is complete and have been sharing feedback through private messages

- **Does the plan prepare for how evaluations, Individualized Education Program (IEP) reviews, eligibility meetings and reevaluation meetings, will be rescheduled?**

*To the extent possible, case managers will work to accommodate all parent meeting preferences. The District plan includes the utilization of the platform Google Hang Outs, which allows all of the professionals and parents to participate in discussions virtually. All in person testing will be scheduled once schools have been reopened.*

- **Does the plan include communication with all parents, including those of students in out-of-district schools and contracted providers (e.g., Head Start and private preschool providers), in their native language?**

*Each parent of student(s) with an Individual Education Plan (IEP) were called by their case manager and teacher and are continually checked on via computer and phone. Parents that require translation are provided with the information both spoken and written.*

- **Does the plan consider the needs of students who are medically fragile?**

*All protocols that exist to protect the medically fragile students still exist. Home instruction has been established through Google Hangouts and has continued virtually.*

- **Does the plan outline the determination of how related services will be provided or how compensatory services for related services will be determined?**

*The district is planning to establish teletherapy as soon as the governor the signs the bill A3813 to allow teletherapy. Therapists are communicating with parents over the phone and providing therapy activities via paper packets and internet links. Secondary therapy is being enhanced via Google Classroom. Compensatory therapy would be considered by the IEP Team.*

- **Does the plan include communication with out-of-district schools where district students are attending including what will happen if the district is closed and the school is not?**

*Out-of-district students receive all district notifications and services via Messenger. Communication has been maintained with all out-of-district schools and services will continue to be coordinated.*

- **Does the plan consider transportation for students attending out-of-district schools and when and how to inform vendors if schools close?**

*Transportation continued until the out-of-district schools closed and until there was specific instructions from the DOE.*

Plan Component Question 3	Mark Yes or No
Does the plan address the provision of school nutrition benefits or services for eligible students?	Yes

Notes on Question 3		
<p>Per the New Jersey Department of Agriculture, Districts should provide the following information in their plan so it can be passed on to the New Jersey Department of Agriculture in the event the pending waiver request before the United States Department Agriculture is granted:</p>		
<p>SFA Name: <b>Plainfield Board of Education</b></p>		
<p>Agreement #: <b>03904160</b></p>		
<p>Date Meal Distribution will begin: <b>March 18, 2020 - From 10:00 a.m. to 12:00 Noon – Monday - Friday</b></p>		
<p>Date Meal Distribution will end: <b>Until Further Notice</b></p>		
<p>Schools/Site where distribution of meals will take place:</p>		
<p><b>Emerson School</b> <b>305 Emerson Avenue</b> <b>Plainfield, NJ 07062</b></p>	<p><b>Plainfield High School</b> <b>950 Park Avenue</b> <b>Plainfield, NJ 07060</b></p>	<p><b>Clinton Elementary School</b> <b>1302 W. 4<sup>th</sup> Street</b> <b>Plainfield, NJ 07063</b></p>
<p>Meals to be claimed for reimbursement per day: Two per day (up to two meals, or one meal and one snack, per child per day)</p>		
<p>One breakfast &amp; one Lunch <i>per/child</i></p>		
<p>Please outline the SFA's method(s) for meal distribution, including meal content and meal counting and claiming procedure. If the SFA plans to provide meals for multiple days, please outline the plan below. Include how all food safety requirements will be met.</p>		
<p><b>The cold grab and go style packaged meals will be distributed at the designated locations above. Breakfast and lunch will be served daily from 10 am to 12 pm. The meal count and production will be recorded separately for each meal type. All meals will be kept under refrigeration until they are served. All safety requirements will be followed as per HACCP guidelines, in addition to social distancing and frequent hand washing.</b></p>		