



Plainfield Public Schools

Class of 2018 Important Updates



Commencement Guide

June 25, 2018
6:00PM

This guide is being provided as a planning resource for the Class of 2018 graduates, their parents and guests. The information is intended as reference in preparation for pre and post-graduation activities and the upcoming Commencement Exercises.

There may be additional changes, please be sure to check for updates or revisions to this guide. If you have questions concerning any of the information provided, please speak to a member of the Graduation Advisory Committee at (908) 731-4333.

Thank You!

PHS GRADUATES REVISED UPCOMING EVENTS:



DISTRIBUTION OF PROM RULES AND TICKETS

DISTRIBUTION OF CAP AND GOWNS, TICKETS, AND TEE SHIRTS:

DATE	TIME	Location and Activity
Thursday, June 14, 2018	9:00 a.m.	Cafeteria to review rules of Promenade and Prom, Distribution of Prom Tickets
Monday, June 18, 2018	9:00 a.m.	Plainfield High School Cafeteria Activity to be announced
Tuesday June 19, 2018	9:00 a.m.	AUDITORIUM: ALL CAP AND GOWNS, GRADUATION TICKETS, AND PROJECT GRAD TEE SHIRTS WILL BE DISTRIBUTED SENIOR BRUNCH TO FOLLOW!





DISTRICT REHEARSALS AND TICKETS:

The rehearsals are mandatory. There will be three (3) rehearsals.

Two will take place at the Hub Stine Sports Complex and one (1) at the Plainfield High School Auditorium.

The mandatory rehearsals are as follows:

DATE	TIME	LOCATION
Wednesday June 20, 2018	9:00 a.m.	Hub Stine Sports Complex
Thursday June 21, 2018	9:00 a.m.	Hub Stine Sports Complex
Friday June 22, 2018	9:00 a.m.	Plainfield High School Auditorium



SENIORS:

ARRIVE ON MONDAY, JUNE 25TH AT 4:30PM TO LOCATION DESIGNATED FOR

GRADUATION COMMENCEMENTS



INCLEMENT WEATHER PLAN:

Should the forecast call for rain, each student will receive two (2) tickets for reserved seating in the Auditorium; two (2) additional tickets for the overflow areas in the Gymnasium to watch Graduation on our TeleTron; and one (1) ticket for the Cafeteria. All Tickets are color coded and labeled for location.

GUEST PARKING AND SEATING:

There will be general audience seating on a first come, first served basis. Parking on Randolph Road Adjacent to the Hub Stine Sports Complex will be restricted. There will be offsite parking available at Muhlenberg Hospital.

Special seating will be available for those with proper handicapped credentials on the track.

Guest parking is available at the Muhlenberg Hospital Lots A, B, C, and D. Traffic will be one-way going south from Woodland Avenue, down to Randolph Road, and to Park Avenue.

GUESTS AND AUDIENCE:

The gates to the Hub Stine Sports Complex will be open to ticket holders at 5:00 p.m. Please plan your arrival time accordingly so that you can be seated prior to the 6:00 p.m. start time of the commencement exercises.

All guests are encouraged to remain seated until the program is completed. Please do not bring balloons into the audience seating area that may obstruct other's view during the program. Cell phones should be turned off or put on silent, and no air horns, bullhorns, or other noisemakers will be allowed.

During the presentation of diplomas, please refrain from applauding, shouting or cheering so that all guests can hear the name of each graduate.

DIPLOMA PICK UP:

Diplomas will be available for pick up following the commencement exercises, on the field by the staging area or if inside in the Media Center. ONLY Graduates are allowed upstairs for indoors and down on the lower field at Hub Stine. You will not be able to pick up your diploma if you have *unpaid fines/fees and equipment turned in.*

It is recommended that you contact your book fees representative to satisfy any outstanding fees by Thursday, May 31st, 2018 to Ms. June Green located in the Guidance Office for PHS Students.

DIPLOMA PICK UP FOR INCLEMENT WEATHER:

Diplomas will be available for pick up following the commencement exercises, in the Staging Area.

TO SATISFY OUTSTANDING FEES FOR BOOKS, TABLETS, OTHER ELECTRONIC DEVICES AND ACCESSORIES,

*Class of
2018*



CONTACT YOUR SCHOOL REPRESENTATIVE:

PHS students, please see Ms. June Green in Guidance at (908) 731-4200 ext. 5264.
BOAACD students, please contact Ms. Sherry Gomes at (908) 731-4200 ext. 5072.

- If you are unable to pick up your diploma on June 25, 2018, the Guidance Offices will be open during the summer, months, Monday to Thursday 9:00 a.m. to 4:00 p.m. **Diplomas will NOT be mailed.**
- Report cards will be mailed to your last reported address at your respective school. Please contact your school's Guidance Office or the secretarial/clerical support person noted below if your address has changed and you need to report that change.

*Class of
2018*

